

**SEATON CREEK RESERVE
COMMUNITY DEVELOPMENT DISTRICT
BOARD OF SUPERVISORS
SPECIAL MEETING
FEBRUARY 07, 2023**

**SEATON CREEK RESERVE
COMMUNITY DEVELOPMENT DISTRICT AGENDA
FEBRUARY 07, 2023 AT 11:00 A.M.
THE OFFICES OF INFRAMARK
LOCATED AT 12574 FLAGLER CENTER BLVD., SUITE 101
JACKSONVILLE, FL 32258**

District Board of Supervisors	Chair Vice-Chair Supervisor Supervisor Supervisor	Ross Puzzitiello Rick Puzzitiello Michael Della Penta Chris Mayo Zenzi Rogers
District Manager	Inframark	Robert Koncar
District Attorney	Kutak Rock	Wes Haber
District Engineer	Prosser Inc.	Brad Davis

All cellular phones and pagers must be turned off while in the meeting room

The District Agenda is comprised of four different sections:

The meeting will begin at **11:00 a.m.**

Public workshops sessions may be advertised and held in an effort to provide informational services. These sessions allow staff or consultants to discuss a policy or business matter in a more informal manner and allow for lengthy presentations prior to scheduling the item for approval. Typically, no motions or votes are made during these sessions.

Pursuant to provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this meeting is asked to advise the District Office at (813) 873-7300, at least 48 hours before the meeting. If you are hearing or speech impaired, please contact the Florida Relay Service at 7-1-1 who can aid you in contacting the District Office.

Any person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that this same person will need a record of the proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which the appeal is to be based.

Seaton Creek Reserve Community Development District

Dear Board Members:

The Special Meeting of the Seaton Creek Reserve Community Development District will be held on **February 07, 2023 at 11:00 a.m. at the offices of Inframark located at 12574 Flagler Center Boulevard, Suite 101, Jacksonville, FL 32258**. Please let us know at least 24 hours in advance if you are planning to call into the meeting. Following is the Agenda for the Meeting:

Call In Number: 1-866-906-9330

Access Code: 4863181

- 1. CALL TO ORDER/ROLL CALL**
- 2. PUBLIC COMMENT ON AGENDA ITEMS**
- 3. BUSINESS ITEMS**
 - A. Consideration of Amended Master Engineer’s Report.....Tab 01
 - B. Consideration of Master Assessment Methodology Report.....Tab 02
 - C. Consideration of Resolution 2023-05; Declaring Special Assessments.....Tab 03
 - D. Consideration of Resolution 2023-06; Setting Public Hearing to Levy Special Assessments.....Tab 04
 - E. Consideration of Interim District Engineer – Dominion Engineering Group, Inc.....Tab 05
 - F. General Matters of the District
- 4. CONSENT AGENDA ITEMS**
 - A. Consideration of Public Hearing & Regular Meeting Minutes November 09, 2022.....Tab 06
 - B. Consideration of Operations and Maintenance Expenditures October 2022.....Tab 07
 - C. Review of Financial Statements for Month Ending November 30, 2022.....Tab 08
- 5. VENDOR AND STAFF REPORTS.**
 - A. District Counsel
 - B. District Manager
 - C. District Engineer
- 6. BOARD MEMBERS COMMENTS**
- 7. PUBLIC COMMENTS**
- 8. ADJOURNMENT**

We look forward to seeing you at the meeting. In the meantime, if you have any questions, please do not hesitate to call us at (813) 873-7300.

Sincerely,

Bob Koncar
Inframark